BOARD MEETING AGENDA – Wednesday 14th August 2024

10:30am

Billingshurst Community & Conference Centre

This will be an in-person/virtual MS Teams meeting and will be Chaired on the basis that all participants have read the published papers in advance and have submitted queries regarding previous minutes, any declarations of Interest and questions with the Healthwatch Manager in advance board@healthwatchwestsussex.co.uk

No	Item	Purpose	Time	Lead	Documents
	Part 1 – Public				
1	Welcome and apologies Introductions: Please introduce yourself in order to test the Owl. Declarations of Interest – Board members to declare any interests they may have in items of business under discussion and to know that they may be required to withdraw from the meeting during such discussions.	Information	5 mins	Chair	Full board details
2	Approve minutes of previous meeting	Decision	2 mins	Chair	1. Draft Minutes
3	Matters arising		2 mins	Chair	2. Action Log
4	Annual Healthwatch West Sussex Report	Information/ Discussion	15 mins	Zoey	3. Annual Report
	Board Impact & Performance Report *Board to feedback on areas of strength/development and general queries.*	Information/ Discussion	20 mins	All	4. Full 5. Compact 6. IHCAS
5	Feedback from meetings: • Health and Wellbeing Board • Health Adult Scrutiny Committee • Safeguarding Adult Board • Stroke Task &Finish • Development of ICS and Place-based partnerships • Regional and National update • Other board member insight	Discussion	30 mins	Zoey Zoey Zoey (Nigel) Jeremy Zoey Mark/Kathryn ALL	Verbal updates
6	Manager's Update Including: • Stakeholder annual survey • Chlamydia project update	Information	20 mins	Zoey/Elena	Verbal update

					7. Stakeholder annual survey report 8. Stakeholder annual survey action plan
7	Policies and procedures update	Information	5 mins	Zoey	9. Policy Log
8	Escalation, insight tracker & learning	Discussion	10 mins	Zoey	Verbal update 10. Action Tracker
9	AOB:	Discussion	10 mins	All	
	2024 Board meetings: November 13th				
	Part 2: Confidential – Non public				